

Effective Date: November 2020

Previous Version: None

Policy Owner: Chief Human Resources Officer

Approved by: President **Approval Date:** 11/1/2020

DRESS AND GROOMING

NewU provides a casual yet professional work environment for its employees. Even though the dress code is casual, it is important to project a professional image to our students, visitors, and coworkers. All employees are expected to dress in a manner consistent with good hygiene, safety, and good taste. Please use common sense.

Any questions or complaints regarding the appropriateness of attire should be directed to the Human Resources department. Decisions regarding attire will be made by the Human Resources department and not by individual departments or managers.

[End]